TABLE OF CONTENTS	Page iv	
Division of Forensic Science	Issue No.: 1	
SAFETY MANUAL	Issue Date: 13-February-2004	

#### TABLE OF CONTENTS

#### 1 Introduction

# 2 Regulations

- 2.1 Code of Virginia
- 2.2 Virginia Administrative Code
- 2.3 Standards of Conduct
- 2.4 OSHA/VOSH
- 2.5 EPA/DEQ

### 3 Responsibilities

- 3.1 Director
- 3.2 Deputy Director
- 3.3 Laboratory Directors
- 3.4 Safety Coordinator
- 3.5 Safety Officers
- 3.6 Supervisors
- 3.7 Employees

#### 4 Hazards

- 4.1 Physical/Mechanical
- 4.2 Thermal
- 4.3 Electrical
- 4.4 Chemical
- 4.5 Biological
- 4.6 Radiative

### 5 Preventive/Protective Measures

- 5.1 Engineering Controls
- 5.2 Personal Protective Equipment
- 5.3 Administrative Requirements

### 6 Responsive Measures

- 6.1 Emergency Procedures and Evacuation Plans
- 6.2 First Aid
- 6.3 Spill Cleanup
- 6.4 Firefighting

### 7 Waste Disposal

- 7.1 General Practices
- 7.2 Hazardous (Chemical) Waste
- 7.3 Medical (Biological) Waste
- 7.4 Sharps

TABLE OF CONTENTS		Page v
Division of Forensic Science	Issue No.:	1
SAFETY MANUAL	Issue Date:	13-February-2004

# 8 Section Specific Safety

- 8.1 Drugs
- 8.2 Firearms and Toolmarks
- 8.3 Photography

## 9 Records and Recordkeeping

- 9.1 Training Records
- 9.2 Accident Documentation
- 9.3 Employee Exposure Records
- 9.4 Inspection, Maintenance and Repair Records
- 9.5 Medical Records
- 9.6 Waste Disposal Records
- 9.7 Suggestion/Complaints from Employees

Appendix A: Chemical Hygiene Plan
Appendix B: Exposure Control Plan
Appendix C: Respiratory Protection Plan
Appendix D: Hazard Communication Plan

**♦End**